

[Close window](#) [Print](#)

Introduction to Horde

General Remarks

current versions:

horde 3.1.4
imp 5.1.4
turba 2.1.4
kronolith 2.1.5
ingo 1.1.3

The horde framework consists besides IMP as webmail client of a variety of components like an address book (turba), a calendar (kronolith) and a filter tool (ingo). Horde as well as the other components can be configured for personal preferences.

The concept of using different servers for access from inside and outside has also been realized for horde. The URL <https://horde.mpip-mainz.mpg.de/horde> either leads to the internal server vmweb2 or the external server vmweb4. For reading and writing e-mails it does not matter where one comes from. User preferences, filter rules, address book and calendar entries are all stored in a common MySQL database. Entries you save on one server will be available also on the other.

Using E-Mail in a Network

Horde is a network based e-mail tool which needs a browser as frontend. It is using the IMAP protocol to authenticate and to read and write mailboxes. To get always the same view on your folders both from your workplace and from the internet, it is by all means necessary to set up your e-mail client (Mozilla, Thunderbird, Outlook,...) on your office PC for IMAP, too.

Configure your Preferences

How can I switch off maintenance work?

When starting horde it periodically asks you for maintenance work. This concerns mostly Sent and Trash folder and helps you not to forget these folders as they can grow over time considerably. If horde is not your primary mail client, it is better not to let horde do this job. You can switch off this feature by changing the setting in // Options -> Global Options -> Login Tasks //. Don't forget to submit the changes by pressing the "Save Options" button!

Assign folders for Drafts, Trash and Sent

Each mail client has individual names for internal folders like Drafts, Trash and Sent. By default horde is using the name "sent-mail" for the folder used for keeping copies of sent mails. This folder will be created, when you send a mail from horde for the first time. The default setting for trash and drafts is to use no extra folder. If horde is not your primary mail client, you might want to set these folders to the corresponding folders of your primary mail client. You change the setting for the Sent folder within *Options -> Mail -> Personal Information*. At the bottom of this page there is a drop down list which offers you to enter other folders to replace 'Use Default Value' which equivalent to using 'sent-mail'.

The other two folders have to be defined in *Options -> Mail -> Server and Folder Information*.

I want to let horde move deleted mails into the trashbox

Normally horde will mark all mails for delete instead of moving them to trash. You

can change this behaviour by clicking the check box in *Options -> Mail -> Deleting and Moving Messages*. If after saving and reregistering messages are still marked for delete, you probably have another IMAP session running.

How can I hide folders?

Horde offers the possibility to subscribe and unsubscribe folders so that you get only those folders listed that are interesting for you. Typically there will be for example a folder named INBOX.Sent, if you once have used *suirrelmail*. You might not want to delete this folder but you don't want to get it in your list as well. Activate the check box 'Use IMAP folder subscription?' in *Options -> Mail -> Server and Folder Informations*. Then open the 'Folders' Window by clicking the folder icon in the top menu bar. Here you get a list of folders that are available for subscribing and unsubscribing. Note that you can only unsubscribe folders that you are not using for internal functions like Drafts, Trash or Sent already.

The most recent mail should be shown first

By default mails are sorted in ascending order with respect to time. New mails therefore are shown at the end of each list. You can reverse the order in *Options -> Mail -> Mail and Folder Display Options*.

How can I check for new mails?

You can refresh folder views by pressing the icon with the two green arrows in the title bar. This holds for the Inbox folder, too.

letzte Änderung: 12.07.2007

edit by: